

Manner of Serving Low Mass

(Two servers)

One server, "Bell", rings the bell and the other, "Book", carries the Missal. All actions should be in unison.

PREPARATION

Before Mass prepare everything at the Altar. See that the Altar is uncovered, the Altar cards in place, and the stand for the Missal is on the Epistle (right) side and not at an angle. If the Missal is not to be brought in procession place it on the stand, closed, with the opening towards the left. Place these serving cards in position on the bottom step.

On the Credence place the two cruets (with wine and water), ablutions bowl, bell and the card with the Prayers to be said after Mass. Cover the cruets with the folded towel.

Finally, light the two smaller candles used at Low Mass beginning with the one on the Epistle side.

ENTRANCE

Bow with the Priest to the Sacristy Crucifix, ring  the Sacristy bell once (if it is the custom), offer the Priest holy water, make the sign  of the Cross, and then, "Book" leading, proceed in single file to the Altar. On arrival, genuflect when the Priest bows or genuflects. "Book" takes the Priest's biretta, if he has one, and places it on the Credence or the Ministers' bench. "Book" returns to the Epistle side, and both servers kneel on the floor below the lowest step, making the sign of the Cross with the Priest.

PRIEST In  nomine Patris, et Filii, et Spiritus Sancti, Amen
Introibo ad altare Dei.

SERV. Ad Deum qui laetificat juventutem meam.

At Requiem Masses and during Passion Time all is omitted up to the sign ** below.

PRIEST Judica me, Deus,...et doloso erue me.

SERV. Quia tu es, Deus, fortitudo mea : quare me repulisti, et quare tristis incedo, dum affligit me inimicus?

PRIEST Emitte lucem tuam, ... et in tabernacula tua.

SERV. Et introibo ad altare Dei : ad Deum qui laetificat juventutem meam.

PRIEST Confitebor tibi in cithara, ...et quare conturbas me?

SERV. Spera in Deo , quoniam adhuc confitebor illi: salutare vultus mei, et Deus meus.

PRIEST Gloria Patri, bow with the Priest et Filio, et Spiritui Sancto.

SERV. Sicut erat in principio, et nunc, et semper, et in saecula saeculorum. Amen.

PRIEST Introibo ad altare Dei.

SERV. Ad Deum qui laetificat juventutem meam.

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PRIEST Adjutorium, make the sign  of the Cross, nostrum in nomine Domini.

SERV. Qui fecit caelum et terram.

PRIEST Confiteor Deo..... ad Dominum Deum nostrum.

SERV. Misereatur, bow slightly towards the Priest tui omnipotens Deus, et, dimissis peccatis tuis, perducat te ad vitam aeternam.

PRIEST Amen.

SERV. Confiteor bow moderately and remain bowed until the end of the following Misereatur vestri Deo omnipotenti, beatae Mariae semper Virgini, beato Michaeli Archangelo, beato Joanni Baptista, sanctis Apostolis Petro et Paulo, omnibus Sanctis, turn towards the Priest et TIBI, PATER : quia peccavi nimis cogitatione, verbo et opere : mea culpa, mea culpa, mea maxima culpa strike breast three times. Ideo precor beatam Mariam semper Virginem, beatum Michaelem Archangelum, beatum Joannem Baptistam,

sancos Apostolos Petrum et Paulum, omnes Sanctos, turn towards the Priest, et TE, PATER, orare pro me ad Dominum Deum nostrum.

PRIEST Misereatur vestri ... ad vitam aeternam.

SERV. Amen.

PRIEST Indulgentiam make the sign  of the Cross, ... et misericors Dominus.

SERV. Amen.

PRIEST Deus tu conversus vivificabis nos.

SERV. Et plebs tua laetabitur in te.

PRIEST Ostende nobis, Domine, misericordiam tuam.

SERV. Et salutare tuum da nobis.

PRIEST Domine, exaudi orationem meam.

SERV. Et clamor meus ad te veniat.

PRIEST Dominus vobiscum.

SERV. Et cum spiritu tuo.

PRIEST Oremus

Rise with the Priest and kneel on the lowest step of the Altar.

AT THE KYRIE

PRIEST Kyrie, eleison

SERV. Kyrie, eleison

PRIEST Kyrie, eleison

SERV. Christe, eleison

PRIEST Christe, eleison

SERV. Christe, eleison

PRIEST Kyrie, eleison

SERV. Kyrie, eleison

PRIEST Kyrie, eleison

AFTER THE KYRIE or THE GLORIA

PRIEST Dominus vobiscum.

SERV. Et cum spiritu tuo.

At the end of the first and last Collects,

PRIEST Per omnia saecula saeculorum.

SERV. Amen.

At the end of the Epistle (the Priest usually gives a sign, placing his left hand on the Altar or turning towards the server) answer Deo gratias. Then rise, move to the centre, genuflect together. "Bell" remains standing while "Book" goes by the longer way to stand at the Epistle corner at the foot of the steps.

When the Priest goes to the middle of the Altar, "Book" carries the Missal by the direct way to the Gospel side, genuflecting in the middle with "Bell", and places the Missal diagonally on the corner of the Altar. After genuflecting, "Bell" moves to the right and awaits "Book" who stands beside the Missal on the top step.

AT THE GOSPEL

PRIEST Dominus vobiscum.

SERV. Et cum spiritu tuo.

PRIEST Sequentia (or Initium) sancti Evangelii secundum N.

SERV. Gloria  tibi, Domine.

"Book" returns by the longer way to "Bell". Genuflect together and stand at the foot of the Altar, facing the Missal, saying

SERV. Laus tibi, Christe at the end of the Gospel.

If there is a sermon, or if the readings are read in English, genuflect in middle and go to the servers' bench. Sit for the Epistle and homily, stand for the Gospel. Return to your place after the homily genuflecting in the middle. If the Creed is said, kneel throughout (except in a dialogue Mass, when, to lead the congregation, stand bowing moderately at the words *Et incarnatus est*.

AT THE OFFERTORY

PRIEST Dominus vobiscum.

SERV. Et cum spiritu tuo.

PRIEST Oremus, etc.

When the Priest removes the Chalice Veil, rise, genuflect together in the middle, and go to the Credence. Take the cruets. Face the Altar, "Bell" on the right with the wine and "Book" on the left with the water. As the Priest approaches mount to the top step, bow together and present first the wine, and then the water. Bow again to the Priest and replace the cruets on the Credence.

"Book" now takes the water cruet with his right hand, and the bowl with his left, "Bell" the towel. Wait on the top step. "Book", on the left, pours a little water on the Priest's fingers, and "Bell" hands him the towel unfolded. Bow and replace cruet and bowl on the Credence and the refolded towel on the cruets.

Return to the foot of the Altar, "Book" leading, "Bell" taking the bell, genuflect and kneel on the lowest step in front of the Altar.

PRIEST Orate Fratres,Deum Patrem omnipotentem.

Wait until the Priest has turned again to the Altar, then reply,

SERV. Suscipiat Dominus sacrificium de manibus tuis ad laudem, et gloriam nominis sui, ad utilitatem quoque nostram, totiusque Ecclesiae suae sanctae

AT THE PREFACE

PRIEST Per omnia saecula saeculorum.

SERV. Amen.

PRIEST Dominus vobiscum.

SERV. Et cum spiritu tuo.

PRIEST Sursum corda.

SERV. Habemus ad Dominum.

PRIEST Gratias agamus Domino Deo nostro.

SERV. Dignum et justum est.

AT THE SANCTUS

Both bow and "Bell" rings the bell three times distinctly 

AT THE CONSECRATION

Ring  the bell once when the Priest extends both hands over the chalice at the *Hanc igitur*. When he withdraws his hands, rise, genuflect, mount the Altar steps and kneel behind him, one on each side, on the footpace. Lift with the inside hand the bottom hem of the chasuble, "Bell" holding the bell ready in his right.

During the Elevation

Ring the bell twice at each genuflection of the Priest, and twice when he elevates the sacred Host and Chalice. Raise the hem of the chasuble at each elevation. After the Elevation and the Priest's genuflection following, return to your places on the lower step without genuflecting and kneel.

AT THE PATER NOSTER and THE COMMUNION

PRIEST Per omnia saecula saeculorum.

SERV. Amen.

PRIEST Pater noster, nostris. Et ne nos inducas in temptationem.

SERV. Sed libera nos a malo.

PRIEST Per omnia saecula saeculorum.

SERV. Amen.

PRIEST Pax Domini sit semper vobiscum.

SERV. Et cum spiritu tuo.

At the *Agnus Dei*, strike your breast three times at the same time as the Priest.

 Ring the bell once each time the Priest says the words *Domine Non Sum Dignus*.

At the Communion of the Priest, bow.

At the Communion of the Faithful, after the Priest has received the Sacred Host he uncovers the Chalice and genuflects. Rise, prepare the altar rails,

if necessary, for the faithful to receive communion. Take the bell and server cards to the Credence, fetch the communion plate, and kneel on the footpace at the Epistle side facing the Gospel side, "Bell" on the right. If not receiving communion kneel on the bottom step. If no one is receiving communion proceed directly with the ablutions.

After receiving Communion, "Bell" hands the plate to "Book", rises, passes behind him, retrieves the plate and leads the priest to the communion rails where he holds it for each communicant. "Book" rises and kneels on the lowest step. After the last communicant has received the Host, the Priest returns to the altar with the communion plate. "Bell" kneels alongside "Book". When the Priest closes and locks the tabernacle both go to the Credence.

Ablutions

Stand on the top step, "Bell" with the wine on the right, "Book" with the water on the left. When the priest holds out the Chalice "Bell" goes forward alone and pours wine into it.

When the Priest comes to the end of the altar, first "Bell" pours wine, and then "Book" water, on his fingers until he signs to stop. Bow together and return the cruets to the Credence table.

"Book" leading, go to the foot of the Altar, genuflect together, and transfer the Missal ("Book") and Veil ("Bell") to the Epistle and Gospel sides of the Altar respectively, "Book" passing in front of "Bell" at the foot of the Altar. "Bell" unfolds the Veil and places it on the edge of the Altar with the cross in front or hands it to the Priest depending on local custom. Return in unison by the longer route to the front of the Altar, "Book" on the way replacing the communion plate on the Credence and collecting the card with the "Prayers at the foot of the Altar". Genuflect together and kneel.

PRIEST Dominus vobiscum.

SERV. Et cum spiritu tuo.

After each OREMUS, answer AMEN.

AT THE ITE, MISSA EST

PRIEST Dominus vobiscum

SERV. Et cum spiritu tuo.

PRIEST Ite, Missa est (In Easter octave he adds Alleluia, Alleluia) or Benedicamus Domino.

SERV. Deo Gratias (During Easter octave add Alleluia Alleluia.)

At Requiem Masses, instead of *Ite Missa est*,

PRIEST Requiescant in Pace SERV. Amen

(There is no blessing at a Requiem Mass)

In Palm Sunday Masses without a procession the Missal is left open after the Postcommunions. After the *Ite Missa Est* "Book" mounts the steps directly and carries the Missal again to the Gospel side kneeling in the middle for the final Blessing.

PRIEST Benedicat  vos.....Pater et Filius, et Spiritus Sanctus

SERV. Amen.

AT THE LAST GOSPEL, stand

PRIEST Dominus vobiscum

SERV. Et cum spiritu tuo.

PRIEST Initium (or Sequentia) sancti Evangelii, secundum **N.**

SERV. Gloria tibi, Domine.

Genuflect with the Priest at the verse *Et Verbum caro factum est*, and at the end of the Gospel answer: **Deo gratias**

"Book" hands the Priest the prayer card and both servers recite with him 'The Prayers to be said after Low Mass',

When the Priest ascends the steps to collect the Chalice, "Book" fetches the biretta (and the Missal if it was brought in procession). Genuflect when the Priest bows or genuflects, "Book" hands him his biretta, and then leads "Bell" and the Priest in single file to the Sacristy.

In the Sacristy, bow with the Priest to the Crucifix, and kneel for the Priest's blessing. Return to the altar, together extinguish the candles and then bring the cruets and the Missal back to the Sacristy.

